



# bEARTHday PARTY CONTRACT

*bEARTHday Program Reservation Date:* \_\_\_\_\_

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Thank you for choosing the Environmental Nature Center for your birthday party! We hope your party will be memorable, entertaining and educational. To help ensure the best possible experience we ask you to adhere to the following:

1. Traditional bEARTHday parties are limited to 20 children, including the birthday child – NO EXCEPTIONS. An additional \$250 fee will be charged for each child over the maximum number of 20. This rule is to assure the safety of all children at the party. A child is defined as a person less than 14 years of age.
2. Little Naturalists bEARTHday parties are limited to 15 children, including the birthday child – NO EXCEPTIONS. An additional \$250 fee will be charged for each child over the maximum number of 15. This rule is to assure the safety of all the children at the party.
3. Birthday party families must be or become supporting members (\$100 donation).
4. At least three adults must participate in your child's bEARTHday party – in case of an emergency or bathroom break, and to ASSIST THE NATURALIST IN HIDING SCAVENGER HUNT ITEMS.
5. The ENC does not provide any party food or beverages. Alcoholic beverages are not permitted at children's bEARTHday Parties. Smoking is not allowed.
6. We do not allow gift opening at the ENC. Gifts will be dropped off at the front desk and will go home with the bEARTHday child's adults at the end of the party.
7. The ENC will provide a bag for children to collect their scavenger hunt items for the Traditional bEARTHday.
8. Most families do not choose to decorate; however, you are welcome to provide your own recyclable or re-usable decorations if you wish. Balloons are never allowed at the ENC. You may bring re-useable tablecloths.
9. Please arrive at least 15-20 minutes before your party is scheduled. Check in at the front desk. No set up prior to 30 min. before the party.
10. The party will begin at your scheduled time, to ensure proper timing for other scheduled programs and closing time.
11. The remaining balance of your birthday party must be paid-in-full at the end of the party.
12. Only reusable dishes and utensils are to be used. Individual plastic water bottles are not allowed. Disposable plastic and Styrofoam are prohibited. Upon request, the ENC can provide reusable plates, utensils, and cups for free in the agreement the contract signer will wash, dry, and put the items away. ENC staff can wash, dry, and put away the used items for **for an additional \$1/person fee**. If ENC staff is left washing items a charge of **\$1/person fee** will be charged.
13. Doing Party favors? No nets or collection containers of any kind can be distributed on the ENC grounds.
14. Remind guests to dress for nature and outdoor weather (closed toed shoes, layered clothing).
15. Parties have 1 hour of free time at the birthday tables after their time with the naturalist. All members of the party and party decorations must be cleaned up by that hour.

Please contact The Environmental Nature Center at (949) 645-8489, if you are in need of any further clarifications on the above, or have any special requirements. We thank you in advance for your cooperation. We value your patronage and your support of environmental education.

Please return this contract ASAP via fax or mail, and mail or hand deliver your \$100 membership fee to reserve your date. The \$100 membership fee will not be refunded in the event of a cancellation by the host family. Your party is only confirmed once the membership fee and contract are received.

I have read, understand, and agree to the above terms.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please print your name: \_\_\_\_\_

Thank you,  
ENC staff

Fax 949-645-0618

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