



Submittal of this application is not a guarantee that you are accepted for this service learning position. Applicants must also submit a reference form and be interviewed.

Adult Internship Application

Name: _____

Address: _____

Telephone: (home) _____ / _____ street _____ city _____ zip _____ (cell) _____ / _____

email: _____

Things you need to know before you begin this project:

1. The ENC must have this application and a reference form on file prior to your interview.
2. You must be interviewed by the appropriate ENC staff person, and be accepted into the program.
3. Bring any paperwork that we need to fill out on your first and last day of volunteering.
4. Closed toed shoes are required.
5. Please bring a re-useable water bottle with you.

I am interested in the following position(s): Please check all that apply.

- Video Intern
- Outreach Intern
- Retail Sales intern
- Administrative intern
- Museum Docent intern
- Communications intern
- Compost Learning Lab intern
- Butterfly House Docent intern
- Springtime Wildflower Citizen Scientist
- Habitat Restoration/Grounds Keeper intern

Why are you interested in participating in an internship program at the Environmental Nature Center?



Why are you interested in the specific position you indicated?

What experience/education do you have pertaining to the position you indicated?

Ideally, I would like to work _____ hours (total).

I would feel comfortable working _____ hours/day.

I would feel comfortable working _____ days/week or month (circle one)

Emergency Contact:

Name: _____ Phone No: _____

Doctor (Name & Phone) : _____

Special Medical Problems: _____

In Consideration of your accepting this position, I hereby agree to indemnify and hold harmless the Environmental Nature Center, the Newport-Mesa Unified School District and any of their officers, agents or employees from any liability, claim or action for damages resulting from, or in any way arising out of, the participation in the program by the person registered as a Junior Naturalist.

Applicant's Signature: _____ Date _____

Parent Signature: _____ Date _____

Please return this application to the ENC. An ENC staff person will review your application, and call you to schedule an interview.



Intern Reference Form

Please return as soon as possible to:

Environmental Nature Center
 Attn: Lori Whalen
 1601 16th St.
 Newport Beach, CA 92663
 Email: lori@encenter.org
 fax: 949-645-0618

Parents and relatives cannot fill out reference forms.

Applicant's Name _____

Person Completing This Reference _____

The above named Applicant has chosen to be a part of the Service Learning Internship program at the Environmental Nature Center. Service learning is a teaching and learning strategy that integrates meaningful community service with instruction and reflection to enrich the learning experience. It encourages civic responsibility and personal responsibility as it strengthens communities.

Interns work with ENC staff to participate in projects that help them to learn more about an aspect of the Nature Center of particular interest to them, while at the same time performing valuable, meaningful community service for the Nature Center. The Applicant has granted permission for us to obtain information concerning his/her character and abilities. Your honest appraisal of the applicant's attitudes and abilities is important to us. Thank you for your assistance.

Please circle the number that best describes your perception of the Applicant, using a 1-10 scale with 1 being significant room for growth, 5 being average, and 10 being superior.

General Attitude:	1	2	3	4	5	6	7	8	9	10
Relationship with Peers:	1	2	3	4	5	6	7	8	9	10
Relationship with Authority:	1	2	3	4	5	6	7	8	9	10
Reliability:	1	2	3	4	5	6	7	8	9	10
Initiative:	1	2	3	4	5	6	7	8	9	10
Enthusiasm:	1	2	3	4	5	6	7	8	9	10
Communication skills:	1	2	3	4	5	6	7	8	9	10
Leadership Skills:	1	2	3	4	5	6	7	8	9	10



1. Describe your relationship to the applicant, and how long you have know him or her?

2. Applicant's Strengths:

3. Applicant's Weaknesses:

4. Additional comments that would assist the ENC staff in working with the Applicant:

Please sign and return this completed reference as soon as possible to:

Environmental Nature Center
Attn: Lori Whalen
1601 16th St.
Newport Beach, CA 92663
Email: lori@encenter.org
fax: 949-645-0618

Date _____

Signature _____

Phone (_____) _____

E-mail _____